

## IMPORTANT INSTRUCTIONS

1. Nomination Papers shall be proposed and seconded by corporate members whose names are present on the electoral roll. A Member can propose/second one number President (of any division), one number Vice President (only of his own division), one number Chairman (of any division), one number Vice Chairman (only of his own division) and any number of candidates for Council and Local Council Members for his own Division/Center but not more than that as declared by the IEP Headquarters/Local Centers for their respective jurisdictions at the time of inviting nominations. The nominations must be made for the President and Vice Presidents on Appendix-II, for Council Members on Appendix-III, for Chairman and Vice Chairman on Appendix-IV and for Local Council Members on Appendix-V. The consent of the candidate shall be provided on Appendix-VI.
2. No Member can propose or second his own candidature for any Office.
3. The President shall be a Fellow of the Institution of at least 10 years standing, shall have been a member of the Council of the Institution for at least one term and shall have not been President IEP for more than one term in the Past. He shall be elected by all corporate members of IEP.
4. The Vice President shall be a Fellow of the Institution of at least 5 years standing, shall have been a member of the Council for at least one term and shall have not been Vice President for more than one term in the past. He shall be elected by all corporate members of his own Division.
5. The Chairman shall be a Fellow of the Institution of at least five years standing, should have served for one term as a Member of the Council from that Center and shall have not been Chairman for more than one term in the past of any Local Center. He shall be elected by the Corporate Members of his own Local Center
6. The Vice Chairman shall be a Corporate Member of the Institution, should have served for one term as a Member of the Council from that Center and shall have not been Vice Chairman for more than one term in the past of any Local Center. He shall be elected by the corporate Members registered with the same Local Center and Division.
7. Candidates contesting for seats of Council/Local Council Members and their proposers/seconders must belong to the same Center and Division. They shall be elected by corporate members of respective Center and Division.
8. All nominations must be accompanied with the Bank Draft/Pay Order/Cash Receipt paid by the candidates as Election Fee to the Headquarters Office, Lahore for the posts of President, Vice President and Council members and to respective centers for the posts of Chairman, Vice Chairman and local Council members. This fee will be refundable on request in case of withdrawal/rejection. The fee for contesting elections as fixed by the Council for various posts shall be

notified at the time of inviting nominations. In case of more than one nomination of the same candidate for the same post, photocopies of the original payment receipt should invariably be attached with each subsequent nomination.

9. Brief Bio-data of the candidates with 100 words for the office of President, 50 words for Vice Presidents, with 50 words for office of Chairman, and 20 words for Vice Chairman may be attached with nomination proposals.
10. Use separate page in case the space for particulars of candidates is insufficient.
11. The respective Election Commission will be the final authority for all matters related to the elections except appeals against results (if any).